

Beenyup Primary School Board Meeting Minutes

Subject: Board Meeting

Location: Beenyup PS Meeting room – Beenyup PS conference room

Time: 3pm – 4.30pm

Chair: Shaye Mack

Secretary: Mel Lipple

Date: Monday, 27 November 2023

Present: Shaye Mack, Chelsea Versaico, Rebecca Instance, Michelle Mader, Rob Coales, Leeann Eifler, Simone Harvey

Apologies: Ben Gould, Ben Luckens



Open:

Time	Item	Documents	Purpose	Led by	Recommendations	Discussion	Actions
	1. Welcome and apologies			Chair		Meeting opened: 3:00pm Apologies: Benjamin Gould, Ben Luckens	
	2. Disclosure of interests			Chair		Nil	
	3. Minutes of meeting	Meeting minutes from 23/11/23	Make: (for approval)	Chair	Accept	Accepted: DC Seconded: CV	
	4. Action register		Understand	Chair		<ul style="list-style-type: none"> ML to investigate options for other skorts with a lighter fabric with uniform company based on parent feedback. 	
Administration agenda items							
	5. Correspondence		Understand	Chair		<ul style="list-style-type: none"> 	
Strategic Agenda Items							
	6. Principal's Report	Principal's Report	Understand	Principal		Includes item of 2024 Year plan <ul style="list-style-type: none"> Currently enrolled - 322 staffing updates 2024 Class structures currently – subject to change Class placement policy 2024 Workforce plan Moving over to Compass as primary communication platform Appreciation to all School Board Members and P&C members Shared overview of presentation to Minister Buti regarding addressing the complexities of increasing numbers of children with additional needs in schools based on current funding model Discussed significant projected growth with the SJ shire and educational implications 	
	7. Financials	One Line Budget Statement	Understand	Principal		2024 budgets planning processes under way	

8.	Drafting and planning of the School's Business Plan		Understand	Principal		To be discussed in Semester 1 2024	
Information Agenda Items							
9.	Ongoing induction – Roles and responsibilities	Module 1	Understand	Chair		Actioned.	
10.	Board Chair report		Understand	Chair		SM presented outline of school achievements and thanked school community for contributions towards building brighter futures together.	
11.	School Board effectiveness survey	survey	Understand	Chair		Discussed purpose and outline of questions provided for shared understanding of questions. Will complete in Semester 1 2024.	
12.	Perception Forum		Inform	Chair		Closed agenda item	
General Business							
	Next meeting		Understand	Chair		Monday, 12 February 2024 at 3pm. Proposed agenda items to be emailed to Shaye no later than 2 ½ weeks before next scheduled meeting for consideration.	
	Close			Chair		Meeting closed: 4:37pm	